

The European Space Education Resource Office (ESERO) project is the European Space Agency's main way of supporting the primary and secondary education community in Europe. ESERO uses space related themes and the genuine fascination felt by young people for space to enhance school pupils' literacy and competence in STEM-related subjects. The ESERO project also highlights the associated applications from space and raises awareness of the large range of career prospects in the space domain.

The successful candidate will be based in Noordwijk, the Netherlands.

Tasks and Responsibilities

The candidate will support the implementation of the European Space Education Resource Office (ESERO) project and network for the primary and secondary education communities in ESA's Member States, both from the STEM Education and project management points of view.

The tasks will include:

- Supporting the follow up of all ESERO contracts, following-up on STEM education deliverables (teacher training, classroom resources and activities, project awareness raising), reporting and invoicing related issues
- Supporting the organization of progress meetings with each ESERO Office and related stakeholders/national partners, as well as providing support to the organization of annual workshops with all ESERO managers
- Providing feedback to ESERO national operators on the suitability of ESERO deliverables from the point of view of their scientific/technical and educational accuracy and adequacy
- Ensuring the proper transfer of ESA technical and scientific know-how, properly filtered for educational purposes, to the ESERO network
- In accordance with the demand and opportunities identified by ESA and the ESEROs, proposing ways to make ESA educational content and activities accessible to education networks and providers
- Supporting the evaluation of ESERO activities against Key Performance Indicators
- Responding to the direct contacts and requests from education stakeholders, networks, projects and providers in ESA Member States and, when required, in EU Member States and/or beyond European level
- Contributing to the promotion of ESERO activities through appropriate outreach channels within and outside ESA, and ensuring the compliance of ESERO activities with the outreach guidelines in force
- Contribute to the outreach activities of the ESA Education office.

The position requires short travels within the EU.

Qualifications and Experience

- A university Master degree, or equivalent, in a STEM discipline (Science, Technology, Engineering, Mathematics) and experience in large scale education projects, possibly at European level
- Active school-level STEM teaching and communication are an asset

Space Applications Services NV/SA

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ESERO Project Officer (M/F)



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- Project management experience in education or related.

Candidates will have the following skills

- Ability to synthesise, summarise and draw conclusions
- Ability to adhere to strict standards of confidentiality
- Ability to work in distributed international teams
- Excellent organisational and communication skills
- Strength to cope with schedules and deadlines
- A proactive approach, with initiative and ability to work independently
- Excellent written and spoken English; knowledge of another Member State language is an asset.

What Do We Offer?

- Working for a growing company with Staff located in Belgium, Germany, the Netherlands and the USA
- An interesting remuneration package with a relocation allowance, if applicable
- A full-time position with an indefinite contract of employment.

Candidates shall be eligible to work in the European Union or in possession of a European Blue Card for two or more years.

We are looking for someone to start as of 01st March 2019

- Send your CV and Motivation Letter (both in English) to jobs@spaceapplications.com
- For this position, the contact person is **Mr. Olivier Lamborelle**.

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