

Internship / Thesis – Training and Development (M/F)

2018-031-BE-SERV-TRAIN-INT



Space Application Services is a company based in the Brussels area (BE) that provides products and services for the space sectors in many areas from Avionic, Robotic, Human Exploration, Science, Earth observation and many more, including Astronauts and Ground Support Personnel training for the International Space Station programme. In this area the company provides high qualified training personnel on the ESA site in Cologne (DE) that can organise courses and analyse, develop and implement classroom lessons, hand-on technical training and simulations, following the Instructional System Design Approach.

Internally, Space Applications Services develops training and courses for its own employees.

The successful Intern will be based in our main office at Sint-Stevens-Woluwe (Brussels Area).

The internship is available at the Training Team (Services Department).

Tasks and Responsibilities

- Support internal and external training projects, on engineering and/or human resources subjects
- Assess the use of LMS and eLearning for the various training subjects
- Adapt existing material or develop new training material in cooperation with experienced instructors and Human Resources Staff.

Qualifications and Experience

- Proficiency with Microsoft Office tools (PowerPoint, Word, Excel)
- Basic skills and understanding of multimedia, image, video and audio editing tools
- Basic understanding of training and development concepts
- A degree in engineering, computer science or equivalent, or the capability and interest to work on technical subjects.

The following will be considered as an asset:

- Familiarity or experience with Learning Management System(s)
- Familiarity or experience in Employee Development / Human Resources.

Space Applications Services NV/SA

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The successful intern will have the following skills

- An innovative mindset and open mindedness
- A proactive attitude
- Ability to adhere to strict standards of confidentiality
- A very good level of written and spoken English.

What Do We Offer?

- An experience in a growing company with Staff located in Belgium, Germany and the Netherlands
- Under certain conditions, a monthly lump sum allowance
- A professional, pleasant atmosphere with motivated and passionate Staff, where autonomy and initiatives are encouraged.

How To Apply?

- Please send your CV and Motivation Letter (both in English) to jobs@spaceapplications.com, along with your internship's start date, to the attention of Mr. Olivier Lamborelle.

The successful candidate shall be eligible to do an internship in the European Union.

We are looking for someone to be available for a 4 months' internship.

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