

Space Applications Services NV/SA Head Office is in Brussels, Europe with a subsidiary, Aerospace Applications North America Inc. in Houston, USA. We are a dynamic international group with 30 years' experience in performing and supporting system and software engineering for the European Space Agency (ESA), National Space Agencies and the aerospace industry.

We work on international manned & unmanned spacecraft programmes, Earth observation, science, exploration, communications and related technology development.

For the Belgian office, we are looking for an:

**Accountant (M/F)**  
**2018-011-BE-ADM-ACC**

The successful candidate will be based in our main office at Sint-Stevens-Woluwe (Brussels Area).

The position is in the Administration Department (comprises of 8 persons) in the Accounting Team. The candidate will mainly report to the Accounting Team Lead.

### Tasks and Responsibilities

- Monthly accounts from the administrative preparation to the booking process
- Reconciliation of all accounts and in line with the company methodology and structure
- Ensuring consistency in the analytical accounts in coordination with the Project Controller
- Monitoring the procurement flow
- Completing and submitting the legal financial questionnaires/surveys
- Following-up and updating the existing procedures, forms and manuals
- Support to the Accounting Team Lead for the preparation of the Annual closing of the Accounts.

### Qualifications and Experience

- A Bachelor degree in Accounting or equivalent through experience
- 2 years of professional experience in a similar position and preferably in an SME
- Affinity with analytical accounting process is an asset.

### Candidates are expected to have the following skills:

- Strength to cope with schedules and deadlines
- A proactive, flexible and accurate approach, with a mindset for initiatives, efficiency and self-motivation
- Very good analytical skills and a keen eye for details and procedures
- Ability to adhere to strict standards of confidentiality
- Excellent organisational and communication skills
- Very good written and spoken English (Dutch or French of a good level)
- Proven experience with MS Office
- Driving licence is highly recommended.

### What Do We Offer?

- Working in a growing company, with offices located in Belgium, Germany, the Netherlands and the USA
- A professional, pleasant atmosphere with motivated and passionate staff, where autonomy and initiatives are encouraged
- An interesting remuneration package
- A full time employment position.

Preference will be given to candidates eligible to work in the European Union or in possession of a European Blue Card for two or more years

We are looking for someone to start **as soon as possible**.

**The application deadline is 15<sup>th</sup> May 2018.**

### How To Apply?

- Click on the "Apply" link for this position on our website: [www.spaceapplications.com/careers](http://www.spaceapplications.com/careers)
- Include your CV and Motivation Letter (both in English) and send to [jobs@spaceapplications.com](mailto:jobs@spaceapplications.com)
- For this position, the contact person is **Ms. Iris Verbeeck**.

### Space Applications Services NV/SA

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